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WAR FOOD ADMINISTRATION
Food Distribution Administration
Washington 25, D. C.

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BUTTER GRADERS' MEMORANDUM NO. 4

U.S. D

OF AGRICULTURE

To: Supervisors and Butter Graders

From: B. J. Ormodt, Senior Marketing Specialist, Dairy and Poultry
Branch, Inspection and Grading Division

Subject: Instructions to Supervisors and Graders for the Re-inspection
of Storage Butter for DPMA

Arrangements have been made with the Dairy Products Marketing Association for the re-inspection of storage butter. Re-inspection will be made only upon request from DPMA and will be handled on the following basis:

1. DPMA will be the Applicant and will be billed for the grading on a time basis, plus subsistence and transportation, if any, incurred by the graders.
2. DPMA will furnish the Inspection and Grading Division with a copy of the original certificate, name and address of warehouse where product is stored, and storage lot number. All requests for re-inspection of butter stored in the Midwest area will be directed to Leo H. Benson, Chicago, Illinois. Requests for re-inspection of butter stored in all other regions should be directed to B. J. Ormodt, Washington, D. C. The office receiving the request will in turn assign the grading to the various offices and graders throughout the country.
3. The office handling the detail for the re-inspection will submit the necessary information including copies of the original certificate to the graders and supervisors handling the work in the area where the butter is stored.
4. The re-inspection of the butter for quality and condition will be made on the following basis:
 - (a) The grader will inspect 20% of the churnings in each car lot. In the event the car lot of butter contains more than one grade of butter, at least one churning from each grade within the car lot should be inspected.
 - (b) The butter should be properly tempered before grading. The surface condition of the butter, particularly print butter, should be carefully noted for off condition. Also check for any mold development on the boxes, liners, and butter, and note whether the odor from the boxes has penetrated the butter, and if so, to what extent. The container should be removed from the butter to determine mold development.

- (c) Weight tests will not be required.
 - (d) The grader will record on the memoranda the U. S. Grade for each churning examined. In addition, he will indicate the condition of packages and also note other comments helpful for determining disposition of the product.
5. Certificates covering the re-inspection of each car lot of storage butter will be issued by the Inspection and Grading Division to DPIA as the Applicant. The spaces on the certificate headed "Buyer" and "Seller" may be left blank. All statements covering the condition of package and the butter should be shown on the certificate in detail so that no further question will arise after issuance of certificates. Also show on the certificate the number of the original grading certificate, DPIA contract number, and if available, the FDA number. Inspection fees will be on a time basis at the regular prescribed rates in SRA-137, plus any transportation and subsistence which may be incurred by the grader. Insofar as possible, the re-inspection work will be handled by graders who are stationed at points where the butter is stored in order to keep subsistence and transportation costs at a minimum. Indicate as part lot grading.
 6. The usual distribution shall be made of the re-inspection grading certificate and copies. In addition, a copy of each _____ certificate shall be mailed promptly to B. J. Ormrod, Washington, D. C.
 7. The main purpose of the re-inspection is to furnish DPIA with information relative to deterioration which may have taken place since the original inspection, also to check for possible mold development and condition of the packages. The re-inspection of large quantities of storage butter will furnish valuable information to the Inspection and Grading Division with reference to keeping qualities of the butter and also provide a check of the original grading.
 8. Reports on the progress of the re-inspection work will be maintained by the Inspection and Grading Division, Washington, D. C. Supervisors will be expected to keep in close touch with the re-inspection work and make weekly reports on the progress of the work to this office.

B. J. Ormrod